**PVHA Board Meeting**

**February 13, 2023, via Zoom**

**Present: Dave Morefield, Al Lew, Lauren Bugner, Linda Shelton-Carty**

**Agenda:**

1. **PVHA General Issues:** 
   1. **Replacing PV entrance signs**
      1. Lauren to call North Shore sign company to get an estimate.
2. **Approvals**
   1. Driveway and patio change to pavers for 4582 Covenant Ct. Dave approved it.
3. **Social Committee**
   1. Event Dates for 2023:

* Easter Egg Hunt: April 2
* Garage Sale: May 19, 20, 21
* Ice Cream Social: June 24
* Ravinia Night: August 19 or 26 (pending the band)
* Fall Fest: October 21

1. **Treasurer’s Report** 
   1. All bills are paid. $41,672 in the bank.
   2. HOA dues are coming in, $9,700 as of the meeting, representing 20 percent of households. All bills sent out, at the same rate as last year. No increase because the board has been fiscally responsible. Al said a big thank you to Susie Nustra for helping him with the bills and QuickBooks.
   3. Bills were sent electronically to those whose emails were on file, with a link to pay electronically through QuickBooks that goes right into the PVHA bank account. Bills were mailed to those who didn’t have emails on file—no electronic way to pay. A few homeowners have contacted Dave to get electronic way to pay.
   4. Lauren will contact the web designer to collect emails from those who have submitted them for a newsletter to compile a list for the future.
   5. Al said the HOA’s attorney of record has not returned his phone calls about placing liens on the couple of homeowners with more than 2 years of back dues who refused the certified mail sent to them. Dave will reach out to the attorney, as he may not know that Al is the new treasurer.
   6. The landscaping contract needed to be renewed between meetings. Because it was only a slight increase, the board approved it via text. The board agreed to put the contract out to bid in the fall to assure competitiveness.
   7. Susie Nustra is doing the PVHA tax return for 2022.
2. **Other Business**
   1. Annual Meeting
      1. Must be April 6 at 7 p.m. as required in the bylaws.
      2. Need to advertise on Facebook and NextDoor.
      3. Board is opting for in-person this year. Lauren to check with Library about reserving a room.
      4. The Board will set the 2023 budget at the March meeting.
      5. The agenda will go out a couple of days before the meeting.
      6. Any amendments to the bylaws require 2/3 of households present to approve.
      7. Two possible amendments for consideration:
         1. Board members who complete a year of service will have their HOA fees waived for the following year.
         2. PVHA households must remove outdoor winter holiday decorations by March 1.
3. **Next meeting –date and host—**
   1. Tuesday, March 14, at 6:30 p.m. at Dave’s house.

**7- Meeting adjourned at 8 pm**